

**NORTH BANBURY SCOUT GROUP**  
**MINIBUS ASSESSMENT BOOKING FORM**

I.....(name).....(address)

Telephone  
number:(home).....(mobile).....

Email .....

On behalf of the following Group .....

I wish to book an assessment to loan and drive North Banbury Scout Group's minibus.

**I AGREE:-**

- a) That I am over 25 years and under 70 years
- b) That I hold a valid licence to drive a minibus designed for carrying 16 passengers)

**Cost of assessment £10**  
**CHEQUES PAYABLE TO NORTH BANBURY SCOUT GROUP**

(Date) .....

(Signed) .....

Please complete and return this form to:  
Philip Tree, 6 Trinity Close, Banbury, Oxfordshire, OX16 0UB together with payment.

Any queries please call Philip Tree on 01295253194

# North Banbury Scout Group

## MINIBUS ASSESSMENT FORMAT

1. The assessment will be approximately one hour's duration, commencing with an eyesight test (Number plate at 25m).
2. **Applicants must have held a full UK license for a minimum of 3 years and be between 25 years and 70 years of age. Must have D or D1 entitlement. On the day of the assessment you will need to bring your photo license and paper counterpart – without BOTH these documents you will not be able to proceed with the assessment.**
3. Familiarization: preparation of vehicle, safety checks, filling points, tyres and seat belts.. An initial instruction on passenger safety guidance, Procedures to be adopted in an emergency, breakdown or accident will be advised. Knowledge of the highway Code
4. Explanation of paperwork, booking procedure, log book and defect report
5. Approximately 30 minutes of driving familiarization / instruction assessment to include:
  - a) General handling of vehicle
  - b) Observation of speed limits
  - c) Acknowledging width/length of vehicle
  - d) Ability to reverse
  - e) Consideration to other road users
  - f) Adequate signaling
  - g) Use of mirrors
6. The test to be followed by a recommendation as to the driver's competence.
7. If at the end of the assessment everything is satisfactory a certificate of competence will be issued allowing the holder to loan and drive North Banbury Scout Group's Minibus

To book an assessment complete the attached form and return with payment of £10 to Philip Tree, 6 Trinity Close, Banbury, Oxfordshire, OX16 0UB