

**NORTH BANBURY SCOUT GROUP**  
**MINI-BUS BOOKING FORM**

When conditions of use have been read, please complete and return this form to: Philip Tree, 6 Trinity Close, Banbury, Oxfordshire, OX16 0UB together with your deposit.

**MINI-BUSES CANNOT BE HIRED FOR PERSONAL USE AS THE INSURANCE WILL BE INVALIDATED**

I.....(name).....(address)

Telephone number:(home).....(work).....

On behalf of the following Group

.....

make application for the booking

From(Date).....(Time).....(a.m./p.m.)to (Date).....(Time).....(a.m./p.m.)

**I AGREE:-**

- a) That all drivers are over 25 years and have completed the North Banbury Scout Group minibus assessment
- b) To pay the cost of diesel and oil used;
- c) To return the vehicle in a clean and roadworthy condition;
- d) To ensure that the mini-bus is collected from and returned at the time arranged (see overleaf); and the keys etc.
- e) To examine the vehicle carefully when collecting it and returning it, and point out and report any deficiencies or damage. Vandalism and damage will be put right by North Banbury Scout Group, and the cost of doing so passed on the user responsible. Damage to the fabric is not covered by insurance North Banbury Scout Group will arrange for repairs and an account will be sent to the group responsible.
- g) To the conditions of use of the mini-bus as outlined overleaf.

**Deposit of £10 for all bookings**

**CHEQUES PAYABLE TO NORTH BANBURY SCOUT GROUP**

The drivers will be 1..... 2.....

(Date) .....

(Signed) .....

## **CONDITIONS OF USE FOR THE NORTH BANBURY SCOUT GROUP MINI-BUS**

1. **KEYS** Once the minibus has been checked out and signed for, the keys will then be given to the driver named on the booking form..
2. **BOOKINGS** At least 14 days notice of cancellation must be given for a short booking and 28 days notice of a booking one week or more. Should the required notice not be given a cancellation fee of 50 % will be made if the vehicle is not used by another group. The minibus is to be collected from and returned to a designated place.
3. **MINI-BUS PERMIT** A permit is held by Banbury District Scout Council This covers all Scout Groups in Banbury District. Other Scout Districts or Groups will need to obtain their own permit.

### 4. **CHARGES**

**AS FROM April 2009**

Charges will be:-

	<b>Scout Groups Banbury District</b>	<b>All Other Groups</b>
<b><u>EVENINGS</u></b> 4.p.m. - 8.00a.m. next morning	£15.00	£20.00
<b><u>ONE DAY</u></b> 8.00a.m. - 8.00a.m.	£30.00	£40.00
<b><u>WEEKEND</u></b> Friday 4.00p.m. - Monday 8.00a.m.	£60.00	£70.00
<b><u>ONE WEEK</u></b> (7 days) Weekday to weekday including one weekend 8.00a.m. - 8.00a.m. OR Friday 4.00p.m. - Friday 4.00p.m.	£150.00	£200.00
<b><u>ONE WEEK</u></b> (9 Days) Including part or whole of two weekends i.e. Friday evening to Sunday evening of following week. Friday 4.00p.m. - Mon 8.00 a.m.	£175.00	£195.00

**On completion of the booking form a deposit £10 is required.**

5. **DIESEL** The bus should have a full tank of Diesel. At the end of the hire period the minibus must be left with a full tank of diesel.
6. **USING THE MINIBUS** All drivers in charge of the mini bus should ensure that passengers:
  - Wear their seat belts at all times
  - Behave in an acceptable manner
  - Do not distract the driver
  - Do not eat or drink in the mini bus.